

# Business Software for Payroll Management



A simplified web based application that covers entire payroll management including tedious TDS calculations and Proposed Investment Declaration

## Highlights

- Pay structure, construction & configuration
- Overtime, Bonus & Reimbursement Calculation
- Employee Full & Final Settlement
- TDS Calculation
- Employee CTC report
- PF, ESI & Professional Tax report

**Pay Element**

Element No: 25  
 Element Name: BASIC  
 Element Short Name: BASIC  
 Element Nature: Earning

Appear in Pay slip?  Suppress Printing if value is zero?   
 Attract Income Tax?  Consider For Arrear Calculation?   
 P.F.?  ESIC?   
 Superannuation?  Gratuity?   
 Bonus?  Leave Encashment   
 Reimbursement?  Consider as Offline Element?   
 CTC

User ID: SU Record Date: 13/11/2008 03:25 PM Machine ID: 127.0.0.1

**Pay Run**

Run No: [ ] Run Date: [ ]  
 Pay Year: 2009 Pay Month: August  
 Bank Transfer Date: [ ]

Employee Group: [Select]  
 Company: ABCL [Select]  
 Location: HO [Select]  
 Department: [Select]  
 Designation: [Select]  
 Employee: [Select]

Run No	Year	Month	Net Total Amount	EmpGroup	Company	Location
2	2008	August	27,200.00	3	ABCL	ABCL-HO
1	2008	August	176,940.00	1	ABCL	ABCL-HO

**TDS Declaration**

Employee: [ ] To Year: [ ]  
 Department: [ ]  
 Designation: [ ]  
 Joining Date: [ ]

Sl. No.	Particulars	Proposed	Actual
1	Transport allowance		
2	Medical Insurance		
3	Professional Tax		
4	Income Tax		
5	Income Tax		
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100	Income Tax		

# Business Solution for Payroll Management

## › Pay Construction

- Define Pay Elements
- Define Unlimited Earning, Deductions, Post Earning, Reimbursement and Off-Cycle Pay Elements
- Define Complex Formulas for Pay Elements
- Design Pay Structure For Employees
- Assign Pay Structure To Employees with different Pay Modes like Bank Transfer, Cash, Cheque etc.

## › Pay Configurations

- Professional Tax with Professional Tax Group based on Different States
- Provident Fund and VPF with Provident Fund Group
- ESIC
- Labor Welfare Fund ( LWF)
- Leave Travel Allowance ( LTA)
- Pay Group For Different Pay Run
- Leave Encashment Based on Pay Elements
- Overtime Ratio with Designation and Pay Elements Based
- Loans and Advance with Automated Recovery Feature.
- Bonus Feature For any pay Elements
- Gratuity
- Superannuation
- Layoff
- Pay Slip Message

## › Pay Run and Authorization for locking the Payroll for particular month

## › Pay Adjustment for particular month with addition , subtraction , replacing and assigning new elements for any employee

## › Check List for errors and warnings generated during pay run

## › Stop Payment and Release Payment feature

## › Off Cycle Payroll run for elements which are managed separately

## › Pay Structure Revision and Authorization for confirmation

## › Arrear Calculation and Authorization

## › Overtime Calculation and Authorization with separate pay slip feature

## › Bonus Calculation and Authorization with separate pay slip feature Full and Final Settlement Procedure

## › Reimbursement Calculation and Authorization based on bill submission, and Special Reimbursement Slip generation as well

## › TDS Management for tax calculation

## › MIS Reports

- PF , ESI and Professional Tax monthly reports
- PF Form 5, PF Form 10, PF Form 12A, PF Form 3A, PF Form 6A
- ESI Form 6, ESI Form 7
- Income Tax Report Form 16, Form16AA,Form 24 and Form 24Q
- Monthly Pay Statement with Payment Mode like Bank Transfer, Cash, Cheque etc.
- Salary Register with Employee wise and Department Wise
- Element Wise Salary Statements
- Monthly Variance Reports
- Register For Bonus, Over Time, Leave Encashment, Gratuity, GLWF, Super Annulations, Loan, Advance etc.
- Monthly Statements For Bonus, Over Time, Leave Encashment, GLWF, Super Annulations, Gratuity, Loan, Advance etc.
- Arrear Register and Statements
- Monthly Pay Slips for regular payroll, reimbursements, off- cycle payroll, overtime, bonus etc.
- Employee CTC Reports
- Annual Pay Summary Report
- Full and Final Settlement Report
- Pay Structure Revision and Comparison Reports

Call Now for more info :

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Solution Powered By :



**SilverPAYROLL**

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